Dear Madam

Dear Sir

IMPORTANT INFORMATION REGARDING THE ONLINE THESIS DATABASE

During their studies, students of Hogeschool PXL have to write a thesis which is an important element in their final assessment. They often link this thesis to their internship, which can be done in various companies and organisations.

Like in most colleges and universities, as many dissertations as possible are published online, in our thesis database. By doing so, the valuable information they contain, can be accessed by numerous people instead of just the student and their teachers. For students it can make a significant difference if their thesis is admitted to this database, because many organisations use this tool to recruit new employees.

The publication of the thesis has implications for the trainee post as well, since it will increase its visibility too.

However, sometimes a thesis can contain confidential information. In that case, it’s not our intention make this kind of information public.

In most cases, the student should be able to avoid sharing confidential information in his/her thesis. If this is not the case, it’s very important that you fill out the attached form in which you make clear that the **full text thesis** **and the abstract** **can not be published (option 1)**. The student will make sure this form is handed over to us. Then the thesis as well as the abstract will not be published in our online database.

However, since admitting these dissertations is very important to us and the students as explained above, we would like to admit an abstractin case publishing the full text thesis is not an option. To ensure that this abstract does not contain any confidential information, we ask you to read the abstract as well and give us **permission to publish this abstract** **via the same form (option 2)**.

In case both the full text and the abstract contain confidential information, **option 3** can be selected, which means neither of the two documents will be published.

We hope we’ve sufficiently informed you about the procedure. If you have any questions, don’t hesitate to contact us at bachelorenproeven@pxl.be.

Last but no least: you can access our database via [*http://www.pxl.be/bibliotheek*](http://www.pxl.be/bibliotheek) *=> Bachelor- en masterproeven.*

Kind regards

PXL-Bibliotheek (PXL-Library)

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